

On Deck Clothing Company, Inc.

An Equal Opportunity Employer

920.868.9091 Ext 3

Employment Application

Today's Date: _____ Date Available for Employment: _____

Position for which you are applying: _____

Note: This application will expire 30 days from today's date. If you wish to be considered for a position after that time, you must submit a new application. In completing this application for employment, you may exclude information that indicates race, color, religion, gender, national origin, disability or marital status.

We may check with employment, education and other references, so please be accurate.

Personal Data

Name: _____
(last) (first) (middle)

Address: _____
(street) (city) (state) (zip)

Telephone numbers: _____
(home) (work)

Are you at least 18 years old? Yes ___ No ___

Under the Immigration Reform and Control Act of 1986, On Deck Clothing Company is required to verify employment eligibility. If employed, can you provide employment eligibility documents? Yes ___
No ___

(Note: On Deck Clothing Company does not discriminate on the basis of citizenship or national origin.)

Education

High School _____ Location: _____ Graduated? Yes ___
No ___

College/University: _____ Graduated? Yes ___ No ___
Degree(s): _____

Other (specify type): _____ Graduated? Yes ___ No ___
Degree(s): _____

What other education, training or experience have you had that will enable you to perform the job for which you have applied?

Work History

Please provide a complete employment history, listing all positions held, starting with the most recent and including military, part-time, sum and volunteer. Use additional sheets if necessary.

1. Company Name: _____
 Address: _____
 Telephone: _____
 Dates of Employment: From (Mo/Yr) _____ To (Mo/Yr) _____
 Salary _____ Average Hours per week: _____
 Name/Title of your supervisor: _____
 Job Titles and Responsibilities: _____
 Reason for leaving: _____

2. Company Name: _____
 Address: _____
 Telephone: _____
 Dates of Employment: From (Mo/Yr) _____ To (Mo/Yr) _____
 Salary _____ Average Hours per week: _____
 Name/Title of your supervisor: _____
 Job Titles and Responsibilities: _____
 Reason for leaving: _____

3. Company Name: _____
 Address: _____
 Telephone: _____
 Dates of Employment: From (Mo/Yr) _____ To (Mo/Yr) _____
 Salary _____ Average Hours per week: _____
 Name/Title of your supervisor: _____
 Job Titles and Responsibilities: _____
 Reason for leaving: _____

Availability

When are you available? From (Mo/Yr) _____ To (Mo/Yr) _____ Fulltime _____ or Part-time _____

Number of hours desired per week? _____

List any hours from 9AM to 10PM you are not available: _____

For which locations are you available: Fish Creek _____ Sister Bay _____ Sturgeon Bay _____

General Information

Are you unable to perform any of the duties of the job for which you are applying? Yes _____ No _____
 If "Yes", what are the duties you cannot perform? _____

Have you previously applied for employment at On Deck Clothing Company? Yes _____ No _____ If "Yes", when _____

Have you ever been an employee at On Deck Clothing Company? Yes _____ No _____

If yes, position: _____ From _____ To _____ Supervisor _____

Reason for leaving? _____

I certify that I have read this form in its entirety and that the information I have provided is true, accurate and complete to the best of my knowledge. I understand that, should any statement I have made prove to be false, misleading or erroneous, it may result in the rejection of my application or in my discharge if I am employed regardless of when the false, misleading or erroneous information is discovered.

I further understand and agree that this application is not a contract of employment and that any individual hired by On Deck Clothing Company may voluntarily leave his or her employment or may be terminated by On Deck Clothing Company at any time for any reason. I understand that, other than a written agreement signed by the owner of On Deck Clothing Company, any oral or written statements to the contrary are not valid, are expressly disavowed and should not be relied upon by any prospective or existing employee.

Signature _____

Date:

I give On Deck Clothing Company permission to check references and verify information provided in this employment application.

Signature _____

Date:
